

NASSAU SCHOOL DISTRICT

2024-2025 SCHOOL PARENT AND FAMILY ENGAGEMENT PLAN

Callahan Elementary School

Assurances

- The school will be governed by the statutory definition of parental involvement in section 8101(39), and will carry out programs, activities, and procedures in accordance with section 1116(b);
- Involve the parents and families of children served in Title I, Part A programs in decisions about how funds reserved for parental and family engagement are allotted for activities [Section 1116(a)(3)(B)]
- Jointly develop with and disseminate to parents and family members the school parental and family engagement plan in an understandable and uniform format and, to the extent practicable, provided in a language the parents can understand.[Section 1116(b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental and family engagement plan and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1116(c)(3)];
- Use the findings of the parental and family engagement plan annual evaluation to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental and family engagement plan [Section 1116(a)(2)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1116(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment [Section 1112(e)(1)(B)(i)];
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section 1112(3)(1)(A)].
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who does not meet applicable State certification or licensure requirements at the grade level and subject area in which the teacher has been assigned. [Section 1112(e)(1)(B)(ii)1(h)(6)(B)(ii)];

Questions have been reordered to align with the Every Student Succeeds Act (ESSA) of 2015. New questions have been added and guidance is provided for how to respond to each question. Most questions are not new and can be found in the prior year PIP under the same headings.

Mission Statement

1. Parental and Family Engagement Mission Statement (Optional)

Include:

How the parent and family engagement plan is a shared responsibility.

How the parent and family engagement will assist in providing high quality instruction for all learners.

Response: Callahan Elementary School believes that parental involvement is an essential component to student success. The faculty and staff of Callahan Elementary School will involve parents in meaningful communication involving student academic learning and other school activities. The parent and family engagement plan will be shared at family nights and on the website.

The School Improvement Plan, Parent Compact, and Parent and Family Engagement Plan are developed with parental input. The Title I Parent Survey results are reviewed by the School Advisory Council to explore needed changes. The information gleaned from each of these measures is used to guide the school in providing high quality instruction for all learners.

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Parent Notification of the Parent and Family Engagement Plan

2. How are parents and the local community notified of the parent and family engagement plan in an understandable and uniform format and, to the extent practicable, provided in a language the parents can understand? [section 1116(b)(1)]

Response: The parent and family engagement plan will be shared in an open forum at the annual Title I parent meeting, SAC meetings, and the school website. The plan will also be shared on our website with an invitation to ask questions should they arise. In addition, our district has an ESL coordinator who provides for any translation as needed.

Annual Parent Meeting

3. How does the school notify and encourage all parents of Title I children to attend the annual Title I parent meeting? [section 1116(c)]

Note: The information shared at the Annual Meeting should include the topics is #4 of the document.

Response: An Annual Meeting will be scheduled and advertised for all parents to have an opportunity to come and receive information on how the Title 1 program works to support student success. This meeting will be advertised on the monthly calendar, marque, website, and notes home to parents.

Communication

4. How does the school ensure the parents receive the following required information in a timely fashion according to section 1116(c):

- purpose and requirements of Title I;
- the importance of parent and family member involvement;
- a description and explanation of the curriculum in use at the school; the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standards;
- and if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible.

Include:

How the school will provide timely information about the Title I programs.

How parents are informed of the importance of their engagement in their child's education.

How the school will describe and explain the curriculum at the school and the state and local assessment administered.

How, if requested by parents, the school provides opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child(ren)?

Note: This information is usually share at the Title I Annual Meeting.

Response: At the annual meeting, August 26, 2024, Callahan Elementary School will hold a general meeting where information is presented about the Title One program, volunteering, the core curriculum standards, and academic assessments. Melissa Johnson, principal, will give an overview of the federal program and what it can do to enhance the education of our parents and children. Parents are invited to visit their child's classrooms and meet with Title I, grade-level paraprofessionals. Presentations will be made to parents concerning the school-wide Title I program, how to schedule parent-teacher conferences, and opportunities for participation in decisions relating to the education of their child. Curriculum, academic assessments, and Title I information will be given out at the Meet and Greet on August 8, 2024 and Open House on Sept. 23, 2024. Other opportunities to inform parents are School Advisory Council meetings, PTO meetings, school and teacher newsletters. The Title I Handbook will be given to every student to take home. This guide will give more detailed information on these topics.

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The Parent and Family Engagement Plan will be approved by the SAC committee meeting on September 16, 2024. Sign-in sheets will provide documentation of parental involvement.

Flexible Parent Meetings

5. Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1116(c)(2)].

Include:

*How the school offers a flexible number of meetings, such as meetings in the morning or evening.
How the school will provide (with Title I funds) transportation, child care or home visits.*

Response: In order to make it accessible to more parents, Callahan Elementary School's Title I resources are available from 7:30a.m.-3:00p.m. every school day. In order to accommodate the varying schedules of parents, meetings with parents are planned for mornings and afternoons. Parental involvement activities and meetings planned for this year include: Fall-Meet and Greet, Open House, Annual Title I Meeting, Backyard Buddies, Fun Run, Kindergarten Pow-Wow, Reading Night, and Stem Night.

Shared Responsibilities for High Student Academic Achievement

6. Describe how the school will involve parents in an organized, ongoing, and timely manner, in:

- the planning, review, and improvement of Title I programs;
- the planning, review, and improvement of the school parent and family engagement policy;
- the joint development of the schoolwide program plan under section 1114(b);
- the decisions regarding how funds for parental involvement will be used.

[Section 1116(c)]

Include:

How the school involved parents and families in an organized, ongoing, and timely manner, in the planning, review and improvement of Title I programs, the School Parent and Family Engagement Plan, the Schoolwide Plan (School Improvement Plan), and in the decisions made regarding how funds for Title I will be used.

Response: Title I information, as well as student progress, is shared at every SAC meeting. This enables parents to be aware of timelines, involvement opportunities, and student progress. It also gives parents an opportunity to review and evaluate the various Title I plans, as well as the Title I budget in order to make ongoing decisions that affect their child.

7. Describe how the school will jointly develop with parents for all children a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the State's high in accordance with section 1116(d).

Include:

How parents are involved in the development of the compact.

Note: This requirement used to be an upload of the School-Parent Compact.

Response: The SAC committee composed of parent and community representation, and teachers, work together to develop a school-parent compact that outlines how parents, school staff, and students will share responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership.

Building Capacity/Staff Development

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8. Describe how the school will implement the following required activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement. [Section 1116(e)]

- How will the school provide assistance to parents in understanding the challenging State academic standards, State and local academic assessments, how to monitor their child's progress, and work with educators to improve the achievement of their children?

Response: Opportunities such as parent nights will be made available to assist parents in understanding state academic standards. Parents will have opportunities to schedule conferences with their child's teacher to go over individual results of assessments. Teachers send home daily communication folders containing students' graded work and class newsletters, and parents have access to our online grading system, FOCUS, to further monitor student progress.

- How will the school provide materials and training to help parents to work with their children to improve their children's achievement, such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to foster parental involvement?

Response: Through school resources and materials, training will be available to assist parents who have a desire to work with their child(ren) to improve academic achievement. Literacy training and technology training will be used as tools to help educate parents about curriculum, state standards, the harms of copyright piracy, and what they can do to support their child. Our after school tutoring program sends home take-home reading kits containing multi-sensory materials that can be used by the parent to work with their child.

- How will the school educate teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school?

Response: Professional development will be available to school personnel to assist parents in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work together to implement positive parent programs at the school level.

- How will the school coordinate and integrate parent involvement programs and activities with other Federal, State, and local programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children?

Responses: The school will coordinate a parent event that will integrate parental involvement programs and activities that will foster the concern with student progress. This event will arm parents with information and activities to work with their own children in the race of academic progress. Additional parental involvement programs and activities are coordinated with the school district to provide parents assistance and encourage full participation in their child's education. Examples include: Liaison for intervention and services, Child Find, CARRT, Family Matters of Nassau County, and the FIT program.

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Accessibility

9. Describe how the school will provide opportunities for the informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand. [Section 1116(f)]

Include:

A description of how the school will provide full opportunities for participation in parent/family engagement activities for all parents/families.

A description of how the school will share information related to school and parent/family programs, meetings, school reports, and other activities in an understandable, uniform format, and in languages that the parents/families can understand

Response: Callahan Elementary will provide activities that will encourage participation by all parents and students including those with disabilities and limited English proficiency. These activities will be advertised on our website, class newsletters, and a monthly calendar that will be sent home. These activities will include All-Pro Dad, activities and events that promote reading and math. Nassau County has an ESL coordinator who is available for translation services on an as needed basis. All schools in the Nassau County School District are handicapped accessible.

Discretionary Activities (optional)

10. Will the school provide any of the following optional activities? [section 1116(e)(6)-(12)]

- involve parents in the development of training for teachers, principals, and other educators to improve the effectiveness of such training;
- provide necessary literacy training from funds received under this part if the local educational agency has exhausted all other reasonably available sources of funding for such training;
- pay reasonable and necessary expenses associated with local parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions;
- train parents to enhance the involvement of other parents;
- arrange school meetings at a variety of times, or conduct in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend such conferences at school, in order to maximize parental involvement and participation;
- adopt and implement model approaches to improving parental involvement; and
- establish a districtwide parent advisory council to provide advice on all matters related to parental involvement in programs.

Response: Callahan Elementary will arrange school meetings at a variety of times, or conduct virtual conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend such conferences at school, in order to maximize parental involvement and participation.

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Evaluation of the prior year Parent and Family Engagement Plan

Building Capacity Summary

11. Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children. [Section 1116(e)]

Include participation data on the Title I annual meeting.

Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
Title 1 Parent mtg.	1	400	Inform parents about the Title I program and how it supplements their child's education.
Color Chaos Fun Run	1	698	Increase in student achievement in Science
Open House	1	650	Provide an opportunity for parents to speak with their child's teacher(s) and to learn pertinent information about curriculum, standards, assessments, etc.
Kindergarten PowWow	1	150	Readiness for Kindergarten
Steam Night	1	205	Steam activities that parents can do with their students to enhance cross curricular learning.
Literacy Night	1	306	Literacy night to provide hands on learning for students. Parent info session on assessment and BEST standards for parents.

Barriers

12. Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. [Section 1116(a)(2)(D)(i)]

Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background)

Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
Conflicting Schedules	Schedule activities during the day and evening hours
Limited Space and Resources	Stagger activities for grade levels